

## Job advertisement - Internship

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<b>Country, Place</b>	<b>Zambia, Lusaka</b>
<b>Profession</b>	<b>Communication and Media Studies</b>
<b>Start of commitment</b>	2020 or upon agreement
<b>Duration</b>	1 year ( <b>Internship</b> )
<b>Context</b>	Zambia belongs to the group of the poorest countries in the world (HDI 144/189). Therefore, most of the population lives in tough situations without sufficient access to health care, education, social welfare and protection of their rights. HIV/AIDS has further worsened the situation by bringing the traditional social system to the brink of collapse. 66.2% of the population is below the age of 25 years.
<b>Partner Organisation</b>	<b>Bauleni Special Needs Project (BSN)</b> provides quality primary education and vocational training to vulnerable children and youths, with support for students with special needs and their families. <b>Chance4all</b> ( <a href="http://www.chance4all.org">www.chance4all.org</a> ) operating from Bauleni Special Needs School, manages a sponsorship program for out of school children to finance their access to education, and at the same time provide them with support in tutoring, mentoring and nutrition to allow them to reach their full potential.
<b>Activities</b>	As young professional (Intern) of COMUNDO you support primarily Bauleni Special Needs School and Chance4all in upgrading their communication products and protocols: website, social media posting, newsletters. You coordinate and facilitate training for Bauleni Special Needs School teachers and administration in basic computer literacy, necessary for their daily work, as well as coordinate other capacity development training activities for BSN teachers organised by Chance4all. You assist in coordinating and planning the outreach volunteer programme between Bauleni Special Needs and the American International School of Lusaka (AISL), e.g. sports day, library day, computer and games day.
<b>Objectives of the post</b>	<ul style="list-style-type: none"> <li>• Improved BSN and Chance4all communication products and activities.</li> <li>• Enhanced basic computer literacy and administration skills for BSN school teachers.</li> <li>• Improved outreach program between volunteers from AISL and BSN.</li> </ul>
<b>Requirements</b>	<ul style="list-style-type: none"> <li>• Degree in Communication &amp; Media Studies</li> <li>• Specific knowledge in website management and communication through social media</li> <li>• Good computer skills, necessary for communication tasks and to support basic training of the teachers and staff in word, excel and use of e-mail.</li> <li>• Very good English language skills</li> <li>• Resident in Switzerland</li> </ul>

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COMUNDO shares a global commitment for the socially disadvantaged and for a holistic and sustainable development. The organisation sends out volunteering specialists who support projects of partner organisations in 7 countries. In their places of action they are working in partnership with the locals, sharing their lives and engaging in intercultural exchange on a daily basis

## Deutschschweiz

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## Suisse romande

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## Svizzera italiana

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## General Working Conditions for an Internship

- Minimum age: 21 years
- Resident in Switzerland
- Completed vocational training or study, less than 2 years of work experience
- Good knowledge of the national language of the country of assignment
- Independence and teamwork, as well as socio-political commitment
- Flexibility and ability to improvise
- Physical and mental health
- Interest in issues of development cooperation
- Interest and openness to cooperate with people of different cultures and religions
- Willingness to public relations work and participation in fundraising

## We offer

- An exciting working environment with an ample space for initiative, participation and enabling intercultural contacts
- An adequate preparation
- Introduction to the situation of the country of destination and local support
- Travelling costs in both directions
- Cost of living allowance
- Contribution to health insurance

## Application Procedure

Before submitting a written application we recommend that you contact the organisation in your neighbourhood. This will provide you with more detailed information about the application procedure, the working conditions, the working culture and benefits provided by COMUNDO.

The application form may also be found on our website. The questionnaire and a short life story (as described in the guidelines) will supplement the usual application documentation (motivational letter, curriculum vitae, certificates and job references).